

SCHOOL DIVISION PLANNING REPORT 2012-13

Divisions are required to provide the information for all four reports:

1. The School Division Report; 2. The Student Services Report; 3. The Categorical Grants Report; 4. The Finance Report on Categorical Grants.

Step 1	Identification		
	Name of School Division Turtle River School Division	Name of Superintendent Bev Szymesko	Date Report (yyyy/mm/dd) 2012/10/31

Step 2	Division Profile (Provide the staffing numbers in the following roles using FTE as of Sept 30th.)							
	Teachers 60	Counsellors 0		Resource Teachers supporting general education classes 5.25	Teachers (RT or Spec Ed supporting special needs (low-enrollment) classes 0	Educational Assistants 41.5	Speech/Language Pathologists 0.20	Reading Clinicians 0
	Occupational Therapists 2 on a part-time basis through Parkland Children's Therapy Initiative	Physiotherapists 1 on a part-time basis through Parkland Children's Therapy Initiative	Psychologists 1 on a contract basis for services	Social Workers 1	Other Professional Staff			

Step 3	Previous Years Report. Please comment on successes and progress towards meeting previous division plan outcomes. (2009-10, 10-11, 11-12)	
	Expected Outcomes	Results (status, data or anecdotal evidence)
	<p>Recruitment and Retention of Staff and Students</p> <p>1. By June 2012, the division will have retained 90% of their existing staff - not including retirements.</p> <p>-----</p> <p>By June 2012, the division will have filled all professional staff vacancies.</p>	<p>90% retention was met.</p> <p>School division sponsored a luncheon honouring years of staff commitment.</p> <p>Administrators modeled and encouraged staff participation in local school events.</p> <p>Peer coaching was effective in some schools</p> <p>Superintendent attended the Brandon Career Symposium</p> <p>Web-page advertising surpassed the expectations of 10%</p> <p>Several teachers took advantage of early resignation incentive.</p> <p>Even with a lot of declining enrollment due to attrition and other factors, our overall enrollment numbers are averaging out.</p> <p>School board gave each graduate receiving the Governor General's Award \$200 and graduates who attained an 80% average or better received \$100.</p> <p>The school board funded students involved in sporting events at the provincial level.</p> <p>To do: track the students who are leaving the division.</p>

<p>Technology</p> <ol style="list-style-type: none"> 1. By June 2012, Turtle River School Division will integrate new technologies into classroom teaching and learning (projectors, digital probes, cameras, SMART Boards, laptops, wireless devices, etc.) 2. By June 2012, we will expand the capability of LwICT Services through the use of LwICT Mentors at each school site. Offer WebCT or similar delivery mode courses for high school students 3. By June 2012, the division will utilize electronic communication tools to enhance teaching and learning. 4. By June 2012, the division will expand the use of wireless technology to all classrooms 5. By June 2011, a Divisional Technology Plan will be implemented as policy on how ICT is strategically implemented and used in the division. 	<p>Lots of progress with LwICT but still ongoing</p> <p>Every classroom is regularly using technology in some way.</p> <p>Training in technology will be available after school with the divisional computer consultant</p> <p>In October 2012, a Parental Portal is set to open where parents will have access to student marks and attendance.</p> <p>The use of email is taking over as our communication tool.</p> <p>Every classroom in our division has a SMART Board. In addition, many classrooms also use other forms of technology such as document cameras, digital cameras, etc...</p> <p>Resource teachers are utilizing assistive technology when working with students with special needs. Both software and hardware are being utilized to increase student success.</p> <p>Classroom websites were created to communicate with students and parents</p> <p>Offered three courses by video conferencing. We are using a "Polycom" system to offer courses amongst all of our high schools.</p> <p>Three schools have wireless labs.</p> <p>Ipad carts/sets have been purchased and are being integrated into all of the schools.</p> <p>Our complete <i>Information and Communications Technologies (ICT) Strategic Plan</i> is completed and available upon request.</p>
<p>Healthy & Safe Schools</p> <ol style="list-style-type: none"> 1. By June 2010, the school division wants to increase the number of students who feel safe at school. We will do this by using the spring 2009 survey as a baseline, we wish to increase the number of students who feel safe at school by 5% 2. By June 2011, the school division wants to increase the number of students who feel safe at school. We will do this by using the spring 2010 survey as a baseline, we wish to increase the number of students who feel safe at school by 5% 3. By June 2012, the school division wants to increase the number of students who feel safe at school. We will do this by using the spring 2011 survey as a baseline, we wish to increase the number of students who feel safe at school by 5% 4. Elementary students will increase the number of healthy snacks they have weekly by 10% by June 2011. 	<p>We have achieved our goal in each of the years and increased students' safety at school. The data from the surveys completed indicates growth over 5% each subsequent year.</p> <p>The division took part in and planned for many activities involving bullying and anti-bullying themes in order to educate and promote safe school conduct and the importance of respecting each other.</p> <p>Each school has since developed social justice clubs in order to help promote equality at school and in their communities.</p> <p>Bullying surveys were completed and staying away for safety/bullying reasons doesn't seem to be an issue. These surveys were done in 2009/10, 2010/11 and 2011/12. One professional staff member was doing these surveys as part of their Masters Thesis. The data was collected and analyzed and shared with all division and school staff to guide with decisions.</p> <p>The division also participated in the TTFM survey in 2011/12 and 2012/13. The information gained in the 2011/2012 year is being used at each school and division level for planning.</p> <p>We have seen a tremendous growth in healthy snacks in schools. Students are bringing healthy snacks as suggested by schools and lunches are also nutritious.</p>

		<p>The use of a snack trading system has worked well. If a student would like to trade in their snack, say a granola bar, for a healthy snack, say an apple, that the teacher has, they are able to do so on their own.</p> <p>Breakfast programs have had tremendous success.</p> <p>Some schools also go around with fresh fruits and vegetables giving them out to students</p> <p>In addition, because of allergies, snacks and lunches are also being created with respect to others needs.</p>
	<p>Sustainability</p> <ol style="list-style-type: none"> 1. BY June 2012 the division will equip students and staff members with the knowledge, skills, values, attitudes, and life practices that contribute to a sustainable future. 2. By June 2012, Sustainability principles will be applied to all aspects of facility/operations management, procurement and resource use in our division. 3. By June 2012, Students in our division will participate in sustainable development projects throughout their respected schools. 4. By June 2012, Schools will participate in and encourage student initiated and student directed activities for sustainable development. 	<p>An ESD Committee has been formed with members from each school represented. This committee meets a minimum of 3x/year.</p> <p>ESD speakers and PD has been given throughout the division. In addition, staff members are also being sent for different training and workshops regarding sustainability.</p> <p>Each school has taken on school committees or teams where they applied for grants and taken on different roles for their school.</p> <p>New sustainable practices have been suggested and implemented in the division and school levels (eg. Division – electronic communication, ethical disposal of computers, staff green teams, and recycling; eg. Schools – recycling, composting, liter less lunches, electronic communication, gardens, student green teams)</p> <p>There is less garbage/waste leaving our schools.</p>

	<p>Division Priorities</p>
Step 4	<p>1.Student Engagement</p>
	<p>2.School Climate</p>

SCHOOL DIVISION PLANNING REPORT 2012-13 Cont'd

Planning Process (2012-13)

List or describe factors that influenced your priorities.

Stakeholder input.

Division need.

School planning goals, public and community discussions.

Administrative discussions

Curriculum demands

Needs of students and staff members

Social pressures to implement new sustainable practices

Describe the planning process and the involvement of students, staff, families and the community.

Who was involved?

Each school principal has met with their school staff members, students and local Parent Advisory Councils discussing school goals and plan for the next school year. Goals and ideas were suggested and collected and teams then organized and condensed into school priorities.

After that, administrators from each school presented their school and community needs to each other.

A Division planning meeting was called where school board trustees, administrators, and senior administration asked a representative from Manitoba Education to meet with us.

Priorities were discussed and suggested. Under his direction we narrowed down our priorities to two. The trustees and administrators were then broken into two groups to discuss and create a plan to address each of the two priorities.

The division priorities were then brainstormed amongst administration for strategies and ideas for reaching set outcomes. Administrators shared priorities with student bodies, parents, school staff members and parent groups. Each administrator will bring information, ideas, and suggestions to the next division planning meeting in December 2012.

How often did you meet?

In setting division goals and priorities, there are multiple discussions at different levels of stakeholders on multiple days. However, the typical frequency of meeting in our division is four times per year.

In the past, the division planning is usually done with four specific meetings per year where the above stakeholders work in groups and help develop plans for action to meet set goals. Decisions were made by collaborating within priority groups and within the committee as a whole.

Step 5

<p>What data was used?</p> <p>TTFM bullying surveys Provincial Assessment Data Division Bullying Survey Data Provincial Priority Data School, Division, & Provincial Graduation Rate Data School, Division, & Provincial Attendance Data Aboriginal Student Identification Data Public suggestions, concerns, and consultation data School Plans/Goals</p>
<p>Other highlights</p> <p>The division is using a new planning model this year. In addition, as these priorities are large and quite extensive. We are looking at setting in place a multi-year plan (3 year plan)</p>

2012–2013 Division Plan For examples, see the school planning website at http://www.edu.gov.mb.ca/k12/specedu/pie/index.html			
Expected Outcomes What specifically are you trying to improve for student learning? (Observable, measurable)	Indicators How will you know you are making progress?	Strategies What actions will you take?	Data Collection How will you collect evidence of progress?
<p>1. Student Engagement - By June 2015, Turtle River School Division students will have an increase of academic achievement by 10% overall.</p> <p>By June 2015, Turtle River School Division students will have an increase of student graduation rate from 63% to 80% .</p> <p>By June 2015, Turtle River School Division students will have an increase of course attainment/ success rate of 80% or greater.</p>	<p>Increase in school participation Increase in course grades/marks Increase in student graduations Increase in school and student relationships Increase in student attendance Increase in course attainment.</p>	<ol style="list-style-type: none"> 1. Teaching Instruction (Focus on Differentiated Instruction & project based-learning, hands-on-approach, student participation, positive relationship development) 2. Increase of Admin Time – administrators will have more time to model and support teachers, increase school spirit, improve school involvement, supervise and monitor teaching, reduce negative behavior and help improve school climate overall 3. Increase of School/Division/Community Activities & Involvement – get parents more in schools 4. School Attendance – keep kids in school, increase student enjoyment, make school fun, keep kids learning by being in school 5. Literacy / Numeracy – new 	<p>Calculation of course grade/mark data in comparison to past years Graduation data and analysis for the division graduation rates in comparison to past years TTFM survey results Division survey results Increase in course success rate</p>

		<p>division and school directives to promote and help students learning</p> <ol style="list-style-type: none"> 6. Division sponsored bursary 7. Full Time Kindergarten, possible a Junior Kindergarten program 8. Adult Education 9. French Revitalization in our Division 10. Professional development for Staff members 	
<p>2. School Climate - By June 2015, Relationships will improve within Turtle River School Division schools.</p>	<p>Staff members will have less grievances Students will have less incident reports to the office There will be less concerning phone calls from parents Administrators will see more positive interactions between students and staff members Communication will be improved overall People will work together and have fun Students will participate in more school activities Increase in school spirit</p>	<ol style="list-style-type: none"> 1. Division PD will focus on building healthy school environments. 2. School Spirit Assemblies 3. Student Support Periods 4. Staff Training and mentoring program 5. Division Consultants to help with programming and planning 6. Student Counseling and Guidance 7. Grade & Team meetings 8. Division implemented activity days. 9. Technology implementation 10. Staff appreciation 11. Incentive programs for staff and students 	<p>TTFM survey results Division survey results Staff and student retention rates Increase in Attendance Increase in Positive Relationships between students, staff members, and school unity Office Incident report data Increase in school spirit and participation</p>
<p>Direct inquiries about all Reports to: Larry Budzinski Email: <Larry.Budzinski@gov.mb.ca> Room 411 27-2nd Ave S.W. Dauphin MB R7N 3E5 Phone: 204-572-5117</p>	<p style="text-align: center;">DUE DATE: OCTOBER 31, 2012</p>	<p>Please submit completed Reports to Kim Warelis at: Email: <Kim.Warelis@gov.mb.ca>. Electronic submissions are required. Phone: 204-622-2024 More information is available at <www.edu.gov.mb.ca/K12/specedu/pie/index.html></p>	